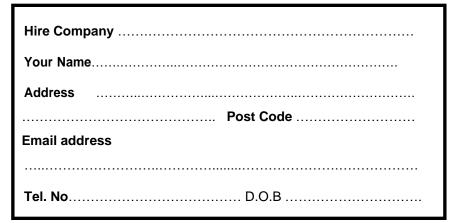
Application for a Hackney Carriage or Private Hire Vehicle Licence

1st Applicant





Elections and Regulatory Services

Taxi and Private Hire Licensing 225 York Road Leeds LS9 7RY

Tel: 0113 3781570

taxiprivatehire.licensing@leeds.gov.uk

Vehicle Registration No:
Date of first registration:
Plate number

2nd Applicant (If applicable)

Your Name	e
Address	
	Post Code
Email addı	ress
Tel. No	D.O.B

I/We being the owner(s) of a mechanically propelled vehicle constructed to carry persons, do hereby apply for such vehicle to be licensed as a Hackney Carriage or Private Hire Vehicle (delete).

Applicant 1:	
Date:	

Applicant 2:

Date:

Name of Operator/Association

To apply for a new vehicle licence complete this form and <u>email</u> it to taxiprivatehire.licensing@leeds.gov.uk together with copies of the following documents:

- 1. New registration document (V5) in the name of applicant or the new keepers slip and a bill of sale
- 2. Current MoT certificate (if required)

A Licensing Officer will contact the applicant by telephone or email to take payment. A further email will be sent giving an appointment time for the inspection of the vehicle.

You must have relevant insurance for your vehicle valid for the date of the inspection. You must email us a copy of that insurance at least 72 hours prior to the inspection date for processing. Once the vehicle has passed the vehicle inspection the licence will be issued.

PRIVACY NOTICE

The Council's corporate privacy notice, which includes details of the authority's Data Protection Officer and your Information Rights is available at: https://www.leeds.gov.uk/privacy-statement/privacy-notice

FOR OFFICIAL USE ONLY	PLATE NO			
VEHICLE DETAILS				
Registration Mark	Date 1 st Registered			
Make	Model			
Engine Capacitycc Fuel Type. Diesel /Petrol/ LPG / Full Electric/ Petrol Hybrid/ Diesel Hybrid				
Type of Body Hatch/ Saloon/ Estate/ MPV/ Bus	No Seats Colour			
Approved vehicle Yes / No	Number of Wheelchairs if Applicable			
INSURANCE DETAILS INSURED BY				
Cert of Ins. / Cover Note No				
INSURED FROM/	0/			
COVER FOR PUBLIC / PRIVATE HIRE Checked by Date				
M.O.T DETAILS				
Certificate No				
Expiry Date/	lileage			
PRIVATE HIRE OPERATOR				
PUBLIC HIRE ASSOCIATION				
FEE PAID £ Chip & Pin/ Online Payment				
Receipt No				
<u>LICENCE</u>				
Date of Issue/ Date of Expiry/Issued By				
Stickers ordered (double check spreadsheet)	Officers initials			
Inspection booked (double check appointment lette	r) Officers initials			