

DELEGATED DECISION NOTIFICATION¹

REF NO ² D

LEAD DIRECTOR

Chief Planning Officer	AUTHORITY BY REFERENCE TO SCHEME OF DELEGATION: ³	Officer Delegation scheme (Executive Functions) Chief Planning Officer (a)
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SUBJECT ⁴

Designation of Scarcroft Parish as a Neighbourhood Area

DECISION ⁵

COUNCIL FUNCTION <input type="checkbox"/> NOT SUBJECT TO CALL IN	EXECUTIVE DECISION (KEY) <input type="checkbox"/> ⁶ EXEMPT FROM CALL IN: YES / NO	EXECUTIVE DECISION (SIGNIFICANT OPERATIONAL) <input checked="" type="checkbox"/> NOT SUBJECT TO CALL IN
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The Chief Planning Officer has approved the designation of Seacroft parish as a neighbourhood design area.

AFFECTED WARDS

Harewood

DETAILS OF CONSULTATION UNDERTAKEN

	Yes	No	Date
Executive Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Ward Councillors	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10 th Jan 2013
Chief Officers Affected	<input checked="" type="checkbox"/>	<input type="checkbox"/>	15 th Nov '12, 14 th Dec '12, 4 th Jan '13
Others (Specify)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	20 th July '12
Public consultation undertaken for 6 weeks from 20 th July 2012 – 31 st August 2012 - advertisement in Wetherby News and details of applications available for inspection and comment at the Leonardo Building and in Shadwell library)			

¹ This form is used both to give notice of an officer's intention to make a decision in accordance with Executive and Decision Making Procedure Rule 4.4, and to record a decision which has been taken by an officer in accordance with Article 13.5.2 (Council Decisions) or Executive and Decision Making Procedure Rule 4.8 (Executive Decisions). The decision set out on this form therefore reflects the decision that it is intended will be made, or that has been made. Although set out in the past tense a decision for which notice is being given may be subject to amendment or withdrawal.

² This reference number will be assigned by Governance Services and notified to you

³ The relevant paragraph within the decision makers delegated powers should be identified.

⁴ A brief heading should be inserted

⁵ Brief details of the decision should be inserted. This note must set out the substance of the decision, options considered and the reason for deciding upon the chosen option, although care must be taken not to disclose any confidential or commercially sensitive information. Guidance on the substance of the note is available from Governance Services

⁶ For Key decisions only. If exempt from Call In brief reasons to be given at end of this DDN and details to be provided in the report. The Call In period expires at 5.00 pm on the 5th working day after publication. Scrutiny Support will notify decision makers of matters called in by no later than 12.00 noon on the 6th day.

ADVICE SOUGHT	YES	NO
	Legal <input checked="" type="checkbox"/>	<input type="checkbox"/>
	Finance <input type="checkbox"/>	<input checked="" type="checkbox"/>
	Personnel <input type="checkbox"/>	<input checked="" type="checkbox"/>
	Equal Opportunities <input type="checkbox"/>	<input checked="" type="checkbox"/>
Other Please Specify <input type="checkbox"/>	<input checked="" type="checkbox"/>	_____

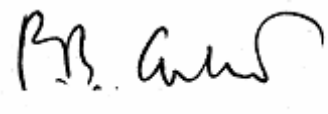
CAPITAL FUNDING APPROVAL REQUIRED	YES	NO
	Funding Approval Required <input type="checkbox"/>	<input checked="" type="checkbox"/>
	Injection Approval Required <input type="checkbox"/>	<input checked="" type="checkbox"/>
(If yes to either, you must complete the Financial Development Funding Approval box below.)		

FINANCIAL DEVELOPMENT FUNDING APPROVAL/INJECTION (CAPITAL SCHEMES ONLY)	(Name:)	Scheme Number:
		CSR Number:
		Date:

DECLARED OFFICER / MEMBER INTERESTS ⁷	None
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EXEMPT/ CONFIDENTIAL APPENDIX	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	RULE NO 10.4 ⁸ ()
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CONTACT PERSON	Ian Mackay	CONTACT NO ⁹ :	0113 2478079
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DECISION MAKER ¹⁰		DATE: 31.1.13
	(Name: Phil Crabtree)	

	KEY	OTHER
¹¹ First publication (5 day notice)		
Commencement for Call In		
Last date for Call In		
Implementation Date		

<p>Key Decisions If not on List of Forthcoming Key Decisions for at least 28 clear days, the reason why it would be impracticable to delay the decision:-</p> <p>If exempt from Call In, the reason why Call In would prejudice the interests of the Council or the public:-</p>

⁷ No Member having a disclosable pecuniary interest or officer having an interest in any matter (whether pecuniary or otherwise required to be declared) should take a decision in relation to that matter. Other interests of a non-disqualifying nature should be recorded here. Any dispensation in place in relation to the matter should also be recorded here.

⁸ Relevant Access to Information Procedure Rules to be quoted if there is an exempt appendix

⁹ Please insert a complete telephone number whether land line or mobile, rather than an extension number.

¹⁰ The signatory must be duly authorised by the Director to make the decision in accordance with the Department's scheme. It is not acceptable for the signature to be 'pp' for an authorised signatory. For Key Decisions only, the date of the authorised signature signifies that, at the time, the Officer was content that the decision should be taken. However, should representations be received following public availability of reports the signatory will consider the effect which such representations should have upon the final decision.

¹¹ Governance Services will enter these dates