

Temple Newsam House Frequently asked Questions

Q. Do I have to include the Registrar and the Temple Newsam staff in the total number of people allowed in my chosen wedding room?

A. No. You do not need to include the registrars, staff and the bride and groom in your guest total. All children must be included except babies in arms. Any musicians or entertainers must be included.

Q. Can we have flowers in the house?

A. Yes flowers can be delivered to the house on the day of your wedding and collected at your convenience. We ask that all stamens are removed from lilies and that flowers are arranged in oasis, with minimal water.

Q. Can we have music?

A. Yes music can be played prior to, during and following your wedding ceremony. Due to the sensitivity of the building, we unfortunately cannot allow dancing or amplified music within the house.

Q. What type of music can we play?

A. You can play any type of music, except for any music with religious connotations.

Q. Who provides the music?

A. We ask that any recorded music and equipment to play it on is provided by yourselves. We have 13 amp sockets available in all three wedding locations. We ask that you nominate a guest to be responsible for playing the music at the correct times. The equipment can be taken away on the day of the wedding or we can store to be collected at a later date.

Q. Can we use the piano in the Great Hall?

A. Yes

Q. Can we hire a string quartet/jazz band?

A. Yes, you are free to hire musicians to play. Please bear in mind you will need to include the musicians in the total for your room capacity.

Q. Can we have lit candles in the house?

A. No. Flames are NOT permitted in the house.

Q. Can we have helium balloons in the house?

A. No. Helium balloons are not allowed in the house, due to the sensitivity of the ceilings and possible interference with our security systems.

Q. Can we have food?

A. Yes. However, food may only be served by an accredited caterer who has the relevant hygiene certification. This applies to all food whether it is a meal or small nibbles. We have approved caterers for you to choose from.

Q. Can we have drinks?

A. Yes. Drinks may be served after your ceremony. You provide the drinks that you would like serving and we provide the glassware and service at an additional charge of £100. Drinks can alternatively be arranged through our designated event caterers.

Q. When can we have the drinks served?

A. Drinks can only be served following the wedding ceremony.

Q. Will the drinks be chilled?

A. Yes, if required.

Q. When should we bring drinks / music equipment to the house?

A. We ask that drinks for your drinks reception and any music/equipment to be delivered during the week prior to your wedding date. Please contact a member of the wedding team to discuss delivery.

Q. Can we take photographs?

A. Yes. If you are to hire one of our rooms for your ceremony and/or reception, you have exclusive use of the Great Hall, Dining room, Terrace room and Oak stairs plus the South Terrace and of course, outside. Alternatively, there is a £75 charge if you wish to take photographs in these locations but not hire one of our rooms for your ceremony/reception.

Q. Can we have confetti?

A. Yes. Biodegradable is allowed outside the house, away from the steps.

Q. Where do we park?

A. All wedding guests can park in the public car park, free of charge. Any guests with a blue disabled badge can park in the staff car park, directly in front of the house. The wedding car can drive up to the front steps of the Great Hall and remain in the courtyard until the wedding finishes. Only one car can park in the central courtyard at any one time; however it can do more than one journey if needed.

Q. We want to bring our guests on a hired bus. Where can the bus park/drop off?

A. The visitor car park near the house is large enough for a coach or bus to turn around in and it is possible for it wait there.

Q. Are there any dates I cannot get married at Temple Newsam House?

A. You can hold your ceremony and/or reception at Temple Newsam House any day of the week. However, we do not hold weddings on the Saturday, Sunday or Monday of a Bank Holiday weekend.

Q. How much time do we have in the rooms?

A. We invite your wedding guests into your ceremony room 30 minutes before the start time. We ask that you arrange to leave Temple Newsam House an hour after the beginning of your ceremony.

Q. What time can we hire the rooms until?

A. We are licensed until 11pm, but it is possible to extend the licence beyond this time if required. Please note that there are additional out of hours staffing costs after 5pm.

Q. What do we need to pay?

A. We require a 20% deposit to secure the booking and the balance to be paid 28 days prior to the wedding date. Payment can be processed either over the phone by credit/debit card or in person by cash, card or cheque. Please make cheques payable to Leeds City Council.