

Planning Services
The Leonardo Building
2 Rossington Street
Leeds LS2 8HD

Request for Pre-application Advice for a Major Development

Address of Site	
Proposal	
Applicant Name/Address (please include an email address if possible)	
Agent Name/Address (please include an email address if possible)	
Fees	Cheque made payable to Leeds City Council for £500+vat

Please indicate any documents enclosed (refer to leaflet for guidance on what must be provided)

Site location plan 1:1250		Details of existing and proposed uses	
Outline plan of proposal 1:200		Photographs and drawings	
Drawings showing height/scale		Drawings showing context	

Please note: The planning application, when submitted, will be subject to formal notification and consultation procedures and formal determination by the City Council. Any advice, views and opinions given in the course of pre-application discussion are given in good faith and with the intention of identifying and resolving issues as far as possible prior to the submission of a formal planning application. Such advice, views and opinions will be material to the future consideration of the planning application but will not be binding on the Council's decision which will be taken in the light of all material planning circumstances prevailing at the time.