

Permission to Construct a Vehicular Crossing Guidance Notes



Highways Services Highways Maintenance

When considering applying to Leeds City Council for permission to construct a vehicular crossing, the conditions and restrictions below should be considered:

- There are no preservation orders, conservation orders or planning restrictions (eg covenants) attached to the deeds of the property which restrict the use of the garden area for parking purposes.
- If the property is currently council housing stock or is ex council housing stock, you will require confirmation from the local housing office that there are no restrictions attached to the property.
- The proposed access is not obstructed by any utility apparatus, such as street lighting columns, telecom poles or bollards. A charge will be incurred for relocating any apparatus.
- An approved hard standing has been constructed within the boundary of the property. This should be a minimum of 4.5 metres deep (distance between the boundary and the building) and a maximum of 5.0 metres wide.
- If your proposed vehicular crossing is accessed from an A, B or C classified road, passes over non highway land or crosses a highway verge more than 1.8 metres wide, you will require approval from the Planning Department on 0113 222 44 09.
- Leeds City Council does not construct new vehicular crossings, you will need to select a contractor to undertake the works.

To begin the process of applying for permission to construct a vehicular crossing, ring the **Highways Helpline** on **0113 222 44 07**.

Alternatively you can write to:

**Leeds City Council
Highways & Transportation
Selectapost 6
Ring Road Middleton
Leeds LS10 4AX**