

Cohort Status

What is meant by Cohort?

A cohort is a group of young people identified by the Local Authority as being eligible for service provision, regardless of whether they choose to take up that provision or not.

A CCIS compliant system, which IO Insight is, requires us to be able accurately record those young people in our cohort so that we can ensure that all the young people who are eligible to receive provision and guidance from us, do so.

What is meant by Primary and Secondary Cohort?

Our primary cohort is the young people who we have primary duty of care to deliver services to. This **Primary Cohort** comprises all the young people aged 13-19 inclusive (or up to age 24 inclusive for those with LDD) who are:

- Attending an educational establishment in the area (not Higher Education though...)
- In a custodial institution in the area
- Educated at home in the area
- Someone who has left statutory education and is resident in the service area

Young people who are attending Higher Education are counted in the cohort of the area in which they reside, not the area where the Higher Education establishment is based.

Our **Secondary Cohort** is young people not in our primary cohort but who may make use of the services we offer in our service area. As a result we identify and differentiate between those young people for whom we have a primary and a secondary duty of care. For those young people in our secondary cohort, service provision should be no different to those in our primary cohort; rather it is a difference in reporting of delivery.

What about Extended cohort?

The concept of an extended cohort is something that we have added in to IO Insight locally. There are occasions where you may come into contact and be working with young people outside of the age ranges described above. These young people are not reportable to DFE and do not count towards our statistics but you would still want to be able to record the work that you had done with them. The **Extended Cohort** is those young people with whom we are still working but who do not fall in the age range above. Marking these young people as extended cohort makes sure that they are not reported up as part of our monthly returns to DFE but means that work with them is still recordable on the system.

And what is No Longer in Leeds Cxs Cohort referring to?

When a young person leaves our area permanently e.g. moves to a different part of the country or outside the UK, we record them as **No Longer in Leeds Cxs Cohort**. We are effectively recording that they are no longer part of our cohort and this is reported up to the DFE.

This category does not mean that you are no longer working with them and must not be confused as such!

Working out which cohort your client belongs to

Unlike some other CCIS compliant systems which calculate it behind the scenes, IO Insight asks you to work out and fill in the Cohort Status for the young people you work with. There is a separate flow chart ([IO_CohortStatusFlowChart.pdf](#)) which takes you step by step through working out which cohort your client belongs to.

Further guidance can also be gained from the CCIS Requirement 2009-10 published by the Department for Education. Copies of the Requirement are available on request from the IYSS Information Team.