

PERMITTED DEVELOPMENT ENQUIRY



Leeds
CITY COUNCIL

To see if your proposal requires
Planning permission
or
Building Regulations
Please complete this form and
return it to the address on the right

Development Enquiry Centre
The Leonardo Building
2 Rossington Street
Leeds
LS2 8HD
Tel: 0113 222 4409
Fax: 0113 247 4117
Email: dec@leeds.gov.uk

There is a charge of £30 for this service. Cheques should be payable to Leeds City Council.

This form can be made available in large print, Braille, on audiotape or in minority ethnic community languages

Section 1 – You and Your Home

Your Details:

Name:

Address:

Daytime Telephone

Email address:

Proposed Development:

Development Address & Applicant's Name:
(if different from above)

Description of Proposed Development:

Location of Proposed Development:

- Front
 Side
 Rear

Type of property:

- Detached Flat
 Semi-detached
 Terrace / Town House

Section 2 – Existing Extensions

Please provide details of any existing extensions to the property

Existing Rear Extensions

Type of development	Porch <input type="checkbox"/> conservatory <input type="checkbox"/> extension <input type="checkbox"/> (Tick as appropriate)	
Number of storeys		
Distance to nearest side boundary		(in metres)
Distance to rear boundary		(in metres)
Dimensions of development		
Length		(in metres)
Width		(in metres)
Height to guttering		(in metres)
Height to ridge		(in metres)
Height if flat roof		(in metres)

Existing Side extensions

Type of development	Porch <input type="checkbox"/> conservatory <input type="checkbox"/> extension <input type="checkbox"/> (Tick as appropriate)	
Number of storeys		
Distance to side boundary		(in metres)
Width of original house		(in metres)
Dimensions of development		
Length		(in metres)
Width		(in metres)
Height to guttering		(in metres)
Height to ridge		(in metres)
Height if flat roof		(in metres)

Existing Roof extensions

Please see page 6 for explanation of required dimensions.

Dimensions of gable or dormer 1

Length at eaves (In metres)

Length at ridge (In metres)

Width (In metres)

Height to guttering (In metres)

Height to ridge (In metres)

Dimensions of gable or dormer 2

Length at eaves (In metres)

Length at ridge (In metres)

Width (In metres)

Height to guttering (In metres)

Height to ridge (In metres)

Section 3 – Proposed Works

Please provide details of the proposed works in the relevant section

Proposed Rear Extensions

Type of development	Porch <input type="checkbox"/> conservatory <input type="checkbox"/> extension <input type="checkbox"/> (Tick as appropriate)
Number of storeys	
Distance to nearest side boundary	(in metres)
Distance to rear boundary	(in metres)
Dimensions of development	
Length	(in metres)
Width	(in metres)
Height to guttering	(in metres)
Height to ridge	(in metres)
Height if flat roof	(in metres)

Proposed Side extensions

Type of development	Porch <input type="checkbox"/> conservatory <input type="checkbox"/> extension <input type="checkbox"/> (Tick as appropriate)
Number of storeys	
Distance to side boundary	(in metres)
Width of original house	(in metres)
Dimensions of development	
Length	(in metres)
Width	(in metres)
Height to guttering	(in metres)
Height to ridge	(in metres)
Height if flat roof	(in metres)

Proposed Porch extension

Distance to front boundary	(in metres)
Dimensions of development	
Length	(in metres)
Width	(in metres)
Height to guttering	(in metres)
Height to ridge	(in metres)
Height if flat roof	(in metres)

Proposed Garages & Outbuildings

Type of roof to outbuilding	Flat <input type="checkbox"/> Mono-pitched <input type="checkbox"/> Dual Pitched <input type="checkbox"/> (Tick as appropriate)	
Distance to nearest boundary	(in metres)	
Dimensions of development		
Length	(in metres)	
Width	(in metres)	
Height to guttering	(in metres)	
Height to ridge	(in metres)	
Height if flat roof	(in metres)	

Proposed Roof extensions / Loft Conversions

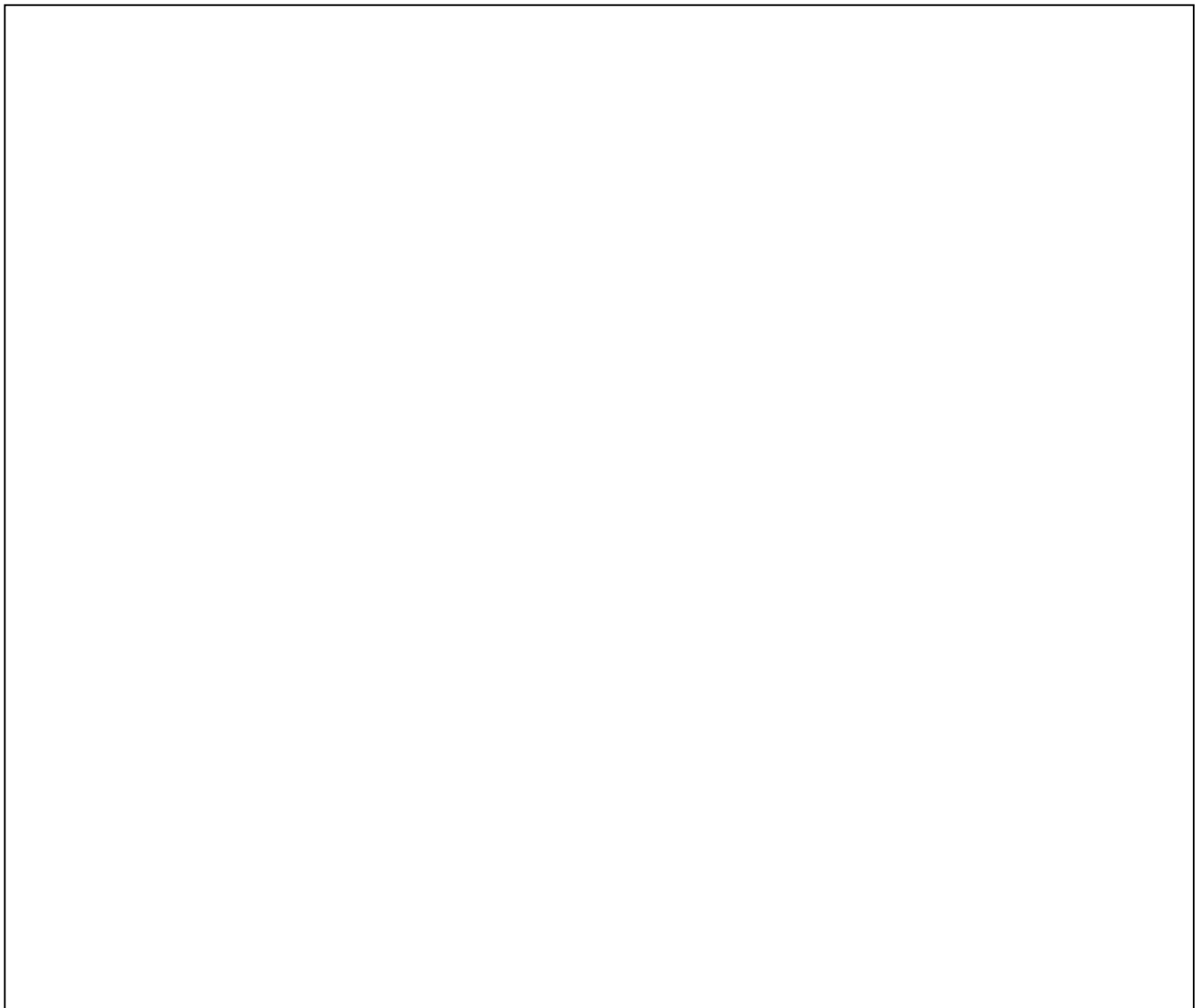
i)	Are you planning to install roof lights only without dormers	<input type="checkbox"/> Yes <input type="checkbox"/> No
ii)	Dimensions of proposed dormer windows	
Please refer to Page 6 for explanation of the required dimensions.		
		Dimensions of gable or dormer 1
		Length at eaves (in metres)
		Length at ridge (in metres)
		Width (in metres)
		Height to guttering (in metres)
		Height to ridge (in metres)
		Dimensions of gable or dormer 2
		Length at eaves (in metres)
		Length at ridge (in metres)
		Width (in metres)
		Height to guttering (in metres)
		Height to ridge (in metres)

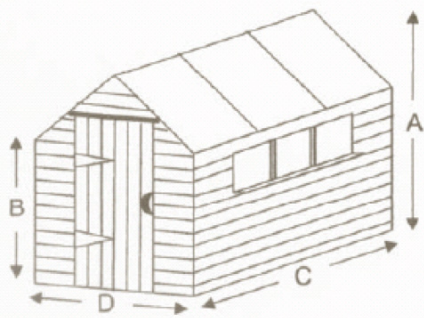
Fences / Walls & Railings

	Existing	Proposed
Side boundary fence / wall height	<input type="text"/>	<input type="text"/>
Rear boundary fence / wall height	<input type="text"/>	<input type="text"/>
Front boundary fence / wall height	<input type="text"/>	<input type="text"/>

Section 4 – Sketch and any other works – If you are not submitting plans with your application then you must complete this section. If this is not completed we may need to contact you for further information which will delay your response

Please provide a brief sketch (bird's eye view) showing the location of the proposal and the relationship to other buildings and boundaries of your property. If you are carrying out any other work which is not covered by the above categories please provide details below.





Basic Extensions, Conservatories, Garages and Sheds

- A Height to Ridge or highest point of roof
- B Height to guttering or lowest point of roof
- C Length
- D Width

Please provide us with all the above dimensions. If you do not, this may hold up your enquiry.

