



**Leeds City Council  
Parks and Countryside**

**RULES FOR THE ERECTION OF STRUCTURES AND  
GREENHOUSES ON ALLOTMENTS**

**February 2010**

THE TENANT shall have the licence or privilege of erecting and maintaining a hut or greenhouse or a combined hut and greenhouse, or structure (hereinafter called "the said structure") upon the said allotment garden subject to the following conditions:-

- (a) The licence or privilege hereby granted shall continue until determined by either party giving to the other one calendar months notice in writing subject as hereinafter provided.
- (b) The design and construction of the said structure shall be subject to the previous approval of the Council and no alteration or addition to the said structure shall be made without the consent in writing of the Council having first been obtained.
- (c) The tenant shall erect the said structure upon the site as set out in the letter of authorisation upon the said allotment.
- (d) The said structure shall be kept by the Tenant at all times in a clean and tidy condition and in good state of repair.
- (e) The Tenant shall not use the said structure for any purpose other than that of working their allotment and it shall not be used for any noisy, noxious, dangerous or offensive purpose and they shall not do or permit anything to be stored in or placed upon the same which may be or become a cause of a nuisance, annoyance or damage to the Council or their tenants or the owners or occupiers of other property in the neighbourhood. Failure to comply with this condition will constitute an automatic termination of the allotment tenancy on the part of the tenant and will result in one months notice being given.
- (f) The Tenant shall not buy or sell any allotment produce in the said structure nor carry on any trade or business whatever therefrom nor use the same for the storage of any items not for accepted use in association to managing an allotment.
- (g) The Tenant shall not have or make any claim against the council for compensation in respect of the said structure on the termination in any manner of this agreement.
- (h) The Council shall not be liable for any damage occasioned to the said structure nor for the loss of or damage to any tools or other property placed in the same by the Tenant or any other person.
- (i) The Tenant shall pay and discharge all charges or fees and other outgoings which may become payable in respect of the said structure.
- (j) In event of any breach or non-performance of the foregoing conditions with reference to the said structure it shall be lawful for the Council forthwith to revoke and put an end to the licence or privilege hereby previously granted in respect of the said structure.
- (k) Upon termination of the tenancy agreement in any manner hereinbefore provided or upon vacation of the said allotment garden by the Tenant for any reason whatsoever and upon inspection of the said structure, if it is decided to be in a state of disrepair or not up to standard the Tenant shall forthwith remove the said structure and leave the site thereof free from any erection or obstruction and shall make good all damage occasioned by such erection or removal and in default of his so doing the Council by their servants or agents may enter upon the said allotment garden and remove and demolish the said structure and the expense of so doing shall be paid by the Tenant.

## **Structures**

The following types and sizes of buildings are permitted on sites. Written application for permission to erect a hut or greenhouse should be submitted on the form attached, for consideration. A tenant may only erect:-

One hut (maximum size 2.4m by 1.8m by 2.25m high) and One greenhouse (maximum size 3.6m by 2.4m by 2.4m high)

or,

One combined hut and greenhouse (maximum size 4.8m by 2.4m by 2.4m high)

or,

One Growing tunnel (maximum size 5.4m by 3.0m by 2.25m high)

on their plot, the structure must be erected on the position agreed.

All buildings to be of a semi permanent nature (i.e. minimal or no foundations) and soundly constructed of an approved commercially available type. Used or home built structures should comply with the size guidelines shown above and be constructed to an acceptable standard.

Growing tunnels to be constructed of a single sheet of clear polythene or plastic over a minimum of 5 rigid hoops. Maximum height to be 2.5 metres with overall maximum size of 5.4 metres by 3.0 metres.

# Application form to erect a structure on an Allotment

I have read the conditions respecting the erection and construction of buildings on allotment areas, and agree to comply with the regulations.

I accept full responsibility for any damage that might be caused by the construction of the said structure should the works unearth or damage any service.

Please complete:-

1. Size of hut, green house or structure .....
2. Lean to, or span roof .....
3. New or second hand .....
4. Please indicate intended position of the structure (using a diagram if necessary)  
.....  
.....
5. Construction materials, please detail .....
- .....

Please sign and return this form to:-

Asst. Community Activities Officer  
Parks & Countryside  
Farnley Hall  
Hall Lane  
Leeds  
LS12 5HA

Site \_\_\_\_\_ Plot Number \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Post Code \_\_\_\_\_

Signed \_\_\_\_\_

Date \_\_\_\_\_