

## Leeds Markets Business start up scheme

### Got a business idea but not sure where to start?

Then we're here to help. The Leeds Markets business start up scheme provides you with professional business advice and a unit to start your business. You can try out trading at a reduced rent for 12 weeks.

### Who can apply?

- It's open to anyone over 18. So if you're completely new to the market, or if you've traded here for years but want to try a new line of business, we want to hear from you.

### What's on offer?

- **Support and advice** throughout the 12 weeks from a trained business advisor.
- **A unit to start your business** in. The business start up units are on row A, 1976 Market Hall and have been designed specifically for start up businesses.
- **Low cost** - 4 weeks free, followed by 4 weeks at a reduction of 50%, and a further 4 weeks at a reduction of 25%
- A **free sign** – we'll provide you with a banner for your unit to show your business name, which you can then take with you after the 12 weeks. We'll also pay for the electricity.

### What can my business be?

- Look around the market – we have lots of different businesses. Think about what you could add to what's already on offer, and also about the space you will have available.
- Please note the units aren't suitable for catering.

### What do I have to do?

- Come up with a business idea!
- Commit to the full 12 weeks
- You will need public liability insurance and to set up the unit
- Think about what marketing/publicity you need to do

### What will it cost?

- The average cost is £33.16 per week inc. VAT for a 78 sq ft unit, which covers rent and service charge. You must commit to the full 12 week period.

	Cost per week (rent and service charge inc. VAT)
Week 1-4	nil
Week 5-8	39.80
Week 9-12	59.69

## How do I apply?

1. Fill in the application form attached – if you need any help filling in the form, please contact us or drop in to the markets office or see the sales co-ordinator at How Bazaar on row A, 1976 Market Hall where staff will be happy to help.
2. **Drop your completed application form in to the markets office** on row J, 1981 Market Hall. We'll check we're happy with the products you want to sell, then advertise in our office for seven days to let other traders know what's being proposed.
3. What next? Once approved, we'll send you a letter which is your official offer. We'll also put you in touch with a business advisor at this stage, so you can benefit from their advice right from the start.
4. The offer letter will ask you to provide more information – we carry out a credit check on all new tenants, and you'll also need to provide some ID to show you are allowed to work in the UK. Once this is received, we'll get you into a unit as soon as you are ready and a unit is available.

## If you have any questions regarding the business start up scheme, please contact us:

Markets Service  
34 George Street  
Leeds  
LS2 7HY  
Tel: 0113 214 5162  
Email: [markets@leeds.gov.uk](mailto:markets@leeds.gov.uk)  
Web: [www.leedsmarkets.co.uk](http://www.leedsmarkets.co.uk)

## About the scheme

This business start up scheme is a partnership between Sharing the Success, the Leeds Local Enterprise Growth Initiative and Leeds Markets.

Sharing the Success supports the creation of new enterprises in Leeds, and also funds the 'How Bazaar!' unit in the market which has already launched a number of successful businesses. Find out more at [www.sharingthesuccess.co.uk](http://www.sharingthesuccess.co.uk)