



Revenues Service  
P.O. Box 60  
Leeds LS2 8JR

Acct Ref No:

## **Council Tax - Application for Youth Training Trainee Discount**

You can get a discount if the trainee is under 25 and receiving training through arrangements made under the Employment and Training Act 1973, and these arrangements form an approved training scheme for the purposes of Section 28 of the Social Security Contributions Act 1992.

If you think this applies, please fill in the application form on the back and send it back to us.

Please make sure you send us all the information and proof we have asked for. We will not be able to give any discount until we have received everything we need.

If you have any questions about the form, please contact us.

# Application Form for Youth Training Trainee Discount

1. Please give the address you are claiming the discount for.

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.....

Please give your Council Tax account number: .....

2. Please list all the people who live at the above address who are 18 or over.

.....  
.....  
.....  
.....

3. Which of the above people is the Youth Training Trainee?

.....

4. Please give his/her date of birth .....

5. Please give the name and address of the Trainee's employer.

.....  
.....  
.....

**6. Please ask the trainee's employer to fill in and sign parts a) to d) below**

a) Is the person named in 3. above under 25 and receiving training through arrangements made under the Employment and Training Act 1973, and these arrangements form an approved training scheme for the purposes of Section 28 of the Social Security Contributions Act 1992? Yes / No

b) Please give the date he/she started this training: .....

c) Please give the date the training is expected to end: .....

d) Signed: ..... Date: .....

Position in company .....

Company stamp:

**7. Declaration - the person(s) named on the Council Tax bill must sign this declaration**

The information I have given on this form is true and complete.

Signature: ..... Date: .....

Please give your daytime telephone number in case we need to speak to you about this application form .....

*In line with Data Protection law, we may use information you give us to prevent or detect fraud or other crimes. We may also share it with other Council services or public organisations if they need it in order to carry out their legal duties.*

CTALLOW