

<b>Impact Assessment of:</b> Internal Audit – Concerns Policy
<b>Service/ Directorate:</b> Resources Directorate
<b>Date Completed:</b> May 2008
<b>Lead Officer:</b> Neil Hunter

**Members of the assessment team:**

Name	Organisation	Role on assessment team e.g. service user, manager of service
Julie Warithmell-Giggall	LCC	Senior Audit Manager
Tayba Amber	LCC	Equality Rep
Debbie Silver	LCC	Auditor
Pauline Ellis	LCC	

**Brief description of policy/ service:**

The Raising concerns policy is designated to establish a procedure for members of the public to raise concerns about possible fraud and corruption in relation to the council's activities.

**Brief account of how the impact assessment was carried out:**

Meeting held to discuss and review the policy and procedures adopted in developing the policy in order to ensure that where relevant equality and diversity had been appropriately considered and if and where appropriate, an action plan formulated to address issues identified.

**Brief description of any adverse affects found:**

None

**Summary of Actions arising from Assessment**

Actions	Responsibility	Timescale
Policy to be publicised via 'about Leeds' and through Council tax annual billing. Julie to liaise with Neil Jameson regarding the information about the policy	Julie Wraithmell Giggall	

being publicised through Council tax annual billing forms.		

<b>Contacts for further information:</b>
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6 <sup>th</sup> August 2009