

LEEDS CITY COUNCIL
BYELAWS IN RESPECT OF PUBLIC LIBRARIES

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City of Leeds

BYELAWS

WITH RESPECT TO

Public Libraries

Made under Section 19 of the Public Libraries and Museums Act 1964 by the Council of the County Borough of Leeds, at a meeting of the said Council duly convened and held in the Council Chamber, in the Civic Hall, in the said City, on Wednesday, the Third day of May 1967.

BYELAWS

1. - In the construction of these Byelaws the following words and expressions shall have the meanings hereinafter respectively assigned to them unless such meanings be repugnant to or inconsistent with the context or subject matter in which such works and expressions occur, that is to say:-
 - (a) "The Act" means the Public Libraries and Museums Act 1964;
 - (b) "The Council" means the Council of the County Borough of Leeds;
 - (c) "Library" means any library for the time being maintained by the Council for the purposes of its functions under the Act and includes a vehicle when being used for those purposes and the Print Room and Art Library maintained by the Council;
 - (d) "Librarian" means the City Librarian or the Deputy City Librarian for the time being appointed by the Council or any other person or persons in the employ of the Council and for the time being on the instructions of the Librarian in charge of any Library and in relation to the Print Room and Art Library includes the Director of the City Art Gallery and Templenewsam House or any person authorised by the said Director to exercise his functions in the Print Room and Art Library;
 - (e) "Library Officer" means the Librarian or any other person employed by the Council for the purposes of its functions under the Act;

- (f) "Book" includes any and every book, periodical, newspaper, pamphlet, picture, etching, engraving, print, drawing, photograph, film, microfilm, microcard, microfiche, map, chart, plan or manuscript, deed document, archive, patent specification, music, gramophone record, tape recording and any other article of a like nature forming part of the contents of the Library or lent to any person by or on behalf of the Council.
2. - An act necessary for the proper execution of his duty by a Library Officer shall not be deemed to be a contravention of these Byelaws.
 3. - A person shall not give a false name or address for the purpose of entering any part of the library or for the purpose of using any facilities provided in connection therewith.
 4. - A person who is offensively unclean in person or in dress, or who is suffering from an offensive disease, shall not enter or use the Library.
 5. - Except with the consent of a library officer, a person shall not:
 - (a) cause or allow any dog (other than a guide-dog accompanying a blind person) or other animal belonging to him or under his control to enter or remain in the library or
 - (b) bring into any part of the library a wheeled vehicle or conveyance (other than an invalid chair).
 6. - A person shall not, after proper warning by a Library Officer, remain in the Library after the time fixed for its closing.
 7. - A person shall not, unless duly authorised, take any book from the library.
 8. - A person shall not carelessly or negligently write on or mark any book or soil, tear, cut, deface, damage, injure, or destroy any book or the furniture, fittings or other contents of the library.
 9. - Except with the consent of a library officer, a person shall not make a tracing or any portion of a book.
 10. -
 - (i) A person having the charge or possession of any book which the Council is entitled to have returned to it shall deliver it up to the Librarian within fourteen days of the service upon him by the Authority of a notice requiring him so to do.
 - (ii) For the purposes of this Byelaw, a notice may be served upon any person by delivering it to him, or by leaving it at his usual or last known place of residence, or by sending it by registered post or recorded delivery service addressed to him at that place.

11. - A person shall not behave in a disorderly manner in the library or use violent, abusive or obscene language therein.
12. - A person shall not spit in the library.
13. - A person shall not, after a warning by a library officer, persist in sleeping in the library.
14. - A person shall not engage in audible conversation in any part of the library set apart as a reference department or for reading after having been requested not to do so by a library officer.
15. - A person shall not wilfully obstruct any library officer in the execution of his duty or wilfully disturb, obstruct, interrupt or annoy any other person in the proper use of the library.
16. - A person shall not display, distribute, affix or post any bill, placard or notice in, to or upon any part of the library without the consent of the Librarian.
17. - A person shall not, without the consent of the Librarian offer anything for sale in the library.
18. - A person shall not lie on the furniture or fittings of the library or on the floor thereof.
19. - A person shall not smoke or strike a light in any part of the library set apart for the use of the public Provided that when it is being used as a restaurant or for a meeting, exhibition or other event of an educational or cultural nature the Librarian may in his discretion permit persons using the restaurant or attending the event to smoke.
20. - A person shall not partake of refreshment in the library, except in any part thereof which is for the time being used as a restaurant or in which, when it is being used for an educational, cultural or other event under section 20 of the Act, the Library Authority allows the partaking of refreshments.
21. - Except with the consent of the Librarian a person shall not cause or allow any apparatus for the reception of sound broadcasting or for the reproduction of sound to be operated in any part of the library set apart for the use of the public.
22. - Every person who shall offend against any of the foregoing byelaws shall be liable on summary conviction to a fine not exceeding the sum of Five Pounds and every person who shall offend against Byelaw Number 10 of the said Byelaws shall also be liable on summary conviction to a further fine not exceeding twenty shillings for each day during which the offence continues after conviction thereof.
23. - Every person who, within the view of a library officer, contravenes any of the foregoing Byelaws may be excluded or removed from the library by such an officer if:-

- (a) his name and address are unknown to and cannot readily be ascertained by the Officer; or
- (b) from the nature of the contravention or from any other fact of which the officer may have the knowledge or be credibly informed there is reasonable ground for belief that his continuance in the library may result in another contravention of the Byelaws or that his exclusion or removal from the library is otherwise necessary for the proper use and regulation thereof.

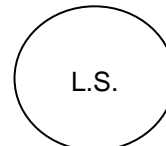
24. - On the coming into operation of these Byelaws, the Byelaws relating to libraries which were made by the Council on the Sixth day of July 1932 and were confirmed by the Board of Education of the Eighth day of September 1932 shall be revoked.

THE COMMON SEAL of the
Lord Mayor Aldermen and
Citizens of the City of Leeds
was hereunto affixed this Third
day of May, 1967, in the
presence of:-



J. S. WALSH,
Lord Mayor,

N. C. HASLEGRAVE.
Town Clerk.



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City of Leeds

BYELAWS

WITH RESPECT TO

Public Libraries

Made under Section 19 of the Public Libraries and Museums Act 1964 by the Council of the County Borough of Leeds, at a Meeting of the said Council duly convened and held in the Council Chamber, in the Civic Hall, in the said City, on Wednesday, the Twenty-second day of January One thousand nine hundred and sixty-nine.

1. - In the construction of these Byelaws the following words and expressions shall have the meanings hereinafter respectively assigned to them unless such meanings be repugnant to or inconsistent with the context or subject matter in which such works and expressions occur, that is to say:-
 - (a) "The Act" means the Public Libraries and Museums Act 1964;
 - (b) "The Council" means the Council of the County Borough of Leeds;
 - (c) "Library" means any library for the time being maintained by the Council for the purposes of its functions under the Act and includes a vehicle when being used for those purposes and the Print Room and Art Library maintained by the Council;
 - (d) "Librarian" means the City Librarian or the Deputy City Librarian for the time being appointed by the Council or any other person or persons in the employ of the Council and for the time being on the instructions of the Librarian in charge of any Library and in relation to the Print Room and Art Library includes the Director of the City Art Gallery and Temple Newsam House or any person authorised by the said Director to exercise his functions in the Print Room and Art Library;
 - (e) "Library Officer" means the Librarian or any other person employed by the Council for the purposes of its functions under the Act;
 - (f) "Book" includes any and every book, periodical, newspaper, pamphlet, picture, etching, engraving, print, drawing, photograph, film, microfilm, microcard, microfiche, map, chart, plan or manuscript, deed document, archive, patent specification, music, gramophone record, tape recording and

any other article of a like nature forming part of the contents of the Library or lent to any person by or on behalf of the Council.

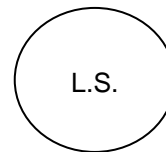
2. - An act necessary for the proper execution of his duty by a Library Officer shall not be deemed to be a contravention of these Byelaws.
3. - A person shall not give a false name or address for the purpose of entering any part of the library or for the purpose of using any facilities provided in connection therewith.
4. - A person who is offensively unclean in person or in dress, or who is suffering from an offensive disease, shall not enter or use the Library.
5. - Except with the consent of a library officer, a person shall not
 - (a) cause or allow any dog (other than a guide-dog accompanying a blind person) or other animal belonging to him or under his control to enter or remain in the library or
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10. -
 - (i) A person having the charge or possession of any book which the Council is entitled to have returned to it shall deliver it up to the Librarian within fourteen days of the service upon him by the Authority of a notice requiring him so to do.
 - (ii) For the purposes of this Byelaw, a notice may be served upon any person by delivering it to him, or by leaving it at his usual or last known place of residence, or by sending it by registered post or recorded delivery service addressed to him at that place.
11. - A person shall not behave in a disorderly manner in the library or use violent, abusive or obscene language therein.
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14. - A person shall not engage in audible conversation in any part of the library set apart as a reference department or for reading after having been requested not to do so by a library officer.
15. - A person shall not wilfully obstruct any library officer in the execution of his duty or wilfully disturb, obstruct, interrupt or annoy any other person in the proper use of the library.
16. - A person shall not display, distribute, affix or post any bill, placard or notice in, to or upon any part of the library without the consent of the Librarian.
17. - A person shall not, without the consent of the Librarian offer anything for sale in the library.
18. - A person shall not lie on the furniture or fittings of the library or on the floor thereof.
19. - A person shall not smoke or strike a light in any part of the library set apart for the use of the public Provided that when it is being used as a restaurant or for a meeting, exhibition or other event of an educational or cultural nature the Librarian may in his discretion permit persons using the restaurant or attending the event to smoke.
20. - A person shall not partake of refreshment in the library, except in any part thereof which is for the time being used as a restaurant or in which, when it is being used for an educational, cultural or other event under section 20 of the Act, the Library Authority allows the partaking of refreshments.
21. - Except with the consent of the Librarian a person shall not cause or allow any apparatus for the reception of sound broadcasting or for the reproduction of sound to be operated in any part of the library set apart for the use of the public.
22. - Every person who shall offend against any of the foregoing byelaws shall be liable on summary conviction to a fine not exceeding the sum of Twenty Pounds and every person who shall offend against Byelaw Number 10 of the said Byelaws shall also be liable on summary conviction to a further fine not exceeding twenty shillings for each day during which the offence continues after conviction thereof.
23. - Every person who, within the view of a library officer, contravenes any of the foregoing Byelaws may be excluded or removed from the library by such an officer if:-
 - (a) his name and address are unknown to and cannot readily be ascertained by the Officer or;
 - (b) from the nature of the contravention or from any other fact of which the officer may have the knowledge or be credibly informed there is reasonable ground for belief that his continuance in the library may result in another

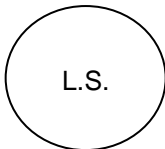
contravention of the Byelaws or that his exclusion or removal from the library is otherwise necessary for the proper use and regulation thereof.

24. - On the coming into operation of these Byelaws, the Byelaws relating to libraries which were made by the Council on the Sixth day of July 1932 and were confirmed by the Board of Education on the Eighth day of September 1932 shall be revoked.

THE COMMON SEAL of THE
LORD MAYOR ALDERMEN AND
CITIZENS OF THE CITY OF LEEDS
was hereunto affixed this Twenty-second
day of January 1969 in the presence of:-



JOHN RAFFERTY
Lord Mayor.
N. C. HASLEGRAVE,
Town Clerk.



Confirmed under The Official Seal of
the Secretary of State for Education
and Science on 27th February, 1969.

G. R. HUGHES

Authorised under Section 3 of the
Education Act, 1944.

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CITY OF LEEDS

PUBLIC LIBRARIES

REGULATION

Made by The Lord Mayor Aldermen and Citizens of the City of Leeds, acting as the Library Authority for the said City, at a Meeting of the City Council duly convened and held in the Council Chamber in the Civic Hall in the said City, on Wednesday, the Twenty-second day of July One thousand nine hundred and seventy.

1. The following regulation shall be substituted for the regulation numbered seven in the Regulations made by the said Library Authority on the 15th day of October One thousand nine hundred and sixty-six, as amended at meetings of the City Council on the Fourth day of January One thousand nine hundred and sixty-seven and the First day of March One thousand nine hundred and sixty-seven:-

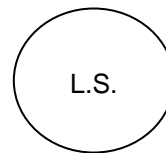
7. The following persons shall be entitled to borrow books from the Lending Libraries of the Corporation upon making application for registration in such form as shall be approved from time to time by the Corporation, and upon obtaining a borrower's ticket or tickets in accordance with Regulation No. 9:-
 - (i) Any person of the age of eighteen years or over whose name appears on the current Register of Electors for the City or who produces evidence to the satisfaction of the Librarian of his present residence in the City

 - (ii) Any person resident or employed or undergoing full-time education in the City. Provided that any such person shall produce evidence of his residence education or employment (as the case may be) to the satisfaction of the City Librarian. Provided that any person under the age of eighteen years applying for registration shall provide with his application a written guarantee

in a form acceptable to the Corporation signed by some person over the age of eighteen years on the current Register of Electors for the City such guarantee to be subject to the approval, in their absolute discretion, of the Corporation. In the case of persons undergoing full-time education the Librarian may in his discretion accept in lieu of a guarantee a recommendation signed by the person in charge of the establishment or one of the establishments in the City which he attends.

- (iii) Any person, not being entitled to borrow books from the Library by virtue of paragraphs (i) and (ii) of this Regulation if he produces a current borrower's ticket from another Library Authority or if he receives special permission from the Librarian.

The Common Seal of the Lord Mayor
Aldermen and Citizens of the City
of Leeds was hereunto affixed this
Twenty-second day of July, 1970,
in the presence of:-



ARTHUR BROWNS
Lord Mayor.

N.C. HASLEGRAVE,
Town Clerk.

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