

# PERMITTED DEVELOPMENT ENQUIRY



**Leeds**  
CITY COUNCIL

To see if your proposal requires  
**Planning permission**  
or  
**Building Regulations**  
Please complete this form and  
return it to the address on the right

Development Enquiry Centre  
The Leonardo Building  
2 Rossington Street  
Leeds  
LS2 8HD  
Tel: 0113 247 8000  
Fax: 0113 247 4117  
Email: dec@leeds.gov.uk

This form can be made available in large print, Braille, on audiotape or in minority ethnic community languages

## Section 1 – You and Your Home

### Your Details:

Name:

Address:

Daytime Telephone Number:

Email address:

### Proposed Development:

Development Address:  
(if different from above)

Description of Proposed Development:

Location of Proposed Development:

- Front  
 Side  
 Rear

Type of property:

- Detached  
 Semi-detached  
 Terrace / Town House

### FOR OFFICE USE ONLY

Site History	Y	N	Permitted Development YES                  NO	Conservation Area	Y	N
PD Restriction	Y	N		Listed Building	Y	N
Compliance	Y	N		Building Regs	Y	N

**Section 2 – Proposed Works**

Please provide details of the proposed works on the relevant sheet.

**Rear Extensions**

Type of development	Porch / conservatory / extension (delete as appropriate)
Number of storeys	
Distance to nearest side boundary	(in metres)
Distance to rear boundary	(in metres)
<b>Dimensions of development</b>	
Length	(in metres)
Width	(in metres)
Height to guttering	(in metres)
Height to ridge	(in metres)
Height if flat roof	(in metres)

**Side extensions**

Type of development	Porch / conservatory / extension (delete as appropriate)
Number of storeys	
Distance to side boundary	(in metres)
Width of original house	(in metres)
<b>Dimensions of development</b>	
Length	(in metres)
Width	(in metres)
Height to guttering	(in metres)
Height to ridge	(in metres)
Height if flat roof	(in metres)

**Porch extensions to front**

Distance to front boundary	(in metres)
<b>Dimensions of development</b>	
Length	(in metres)
Width	(in metres)
Height to guttering	(in metres)
Height to ridge	(in metres)
Height if flat roof	(in metres)

## Detached garages / outbuildings

Type of roof to outbuilding	Flat / Mono-pitched / Dual Pitched (delete as appropriate)	
Distance to nearest boundary	(in metres)	
<b>Dimensions of development</b>		
Length	(in metres)	
Width	(in metres)	
Height to guttering	(in metres)	
Height to ridge	(in metres)	
Height if flat roof	(in metres)	

## Roof extensions / Loft Conversions

i)	Are you planning to install roof lights only without dormers	<input type="checkbox"/> Yes <input type="checkbox"/> No
ii)	Dimensions of proposed dormer windows	<div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> <p><b>Dimensions of gable or dormer 1</b></p> <p>Length at eaves <span style="float: right; border: 1px solid black; padding: 2px;">(in metres)</span></p> <p>Length at ridge <span style="float: right; border: 1px solid black; padding: 2px;">(in metres)</span></p> <p>Width <span style="float: right; border: 1px solid black; padding: 2px;">(in metres)</span></p> <p>Height to guttering <span style="float: right; border: 1px solid black; padding: 2px;">(in metres)</span></p> <p>Height to ridge <span style="float: right; border: 1px solid black; padding: 2px;">(in metres)</span></p> </div> <div style="border: 1px solid black; padding: 5px;"> <p><b>Dimensions of gable or dormer 2</b></p> <p>Length at eaves <span style="float: right; border: 1px solid black; padding: 2px;">(in metres)</span></p> <p>Length at ridge <span style="float: right; border: 1px solid black; padding: 2px;">(in metres)</span></p> <p>Width <span style="float: right; border: 1px solid black; padding: 2px;">(in metres)</span></p> <p>Height to guttering <span style="float: right; border: 1px solid black; padding: 2px;">(in metres)</span></p> <p>Height to ridge <span style="float: right; border: 1px solid black; padding: 2px;">(in metres)</span></p> </div>

## Fences / Walls & Railings

	Existing	Proposed
Side boundary fence / wall height	<input style="width: 90%;" type="text"/>	<input style="width: 90%;" type="text"/>
Rear boundary fence / wall height	<input style="width: 90%;" type="text"/>	<input style="width: 90%;" type="text"/>
Front boundary fence / wall height	<input style="width: 90%;" type="text"/>	<input style="width: 90%;" type="text"/>

### **Section 3 – Sketch and any other works**

Please provide a brief sketch (bird's eye view) showing the location of the proposal and the relationship to other buildings and boundaries of your property. If you are carrying out any other work which is not covered by the above categories please provide details below.

Please note, if you are proposing to build a new structure we will need to know the dimensions (length, width, height to eaves and height to ridge), as well as distance to the nearest boundary.