

Impact Assessment of: Parking Enforcement and Firm But Fair Parking Enforcement Policy

Service/ Directorate: Parking Services, Health and Environmental Action Service

Date Completed: 7th December 2007

Lead Officer: Mark Jefford

Members of the assessment team:

Name	Organisation	Role on assessment team e.g. service user, manager of service
Sandy Rutherford	Senior Quality and Environmental Officer	Equality representative
Mark Jefford	Parking Services Manager	Manager of service

Brief description of policy/ service:

The aim of the service is to carry out enforcement activity against on street parking offences in a firm but fair enforcement manner to discourage people from committing such offences. The overall aim of this activity is to decrease traffic congestion within the city.

Brief account of how the impact assessment was carried out:

A discussion was held looking at the issues involved. Previously facts related to the service had been reviewed by the Parking Services Manager.

Brief description of any adverse affects found:

Appeals are only accepted in writing which may exclude people who have difficulty with writing from making an appeal. Appeals are accepted in writing so an audit trail can be followed.

Some businesses are in areas with parking restrictions which could mean less customers, or customers can't park near business or get tickets. However some areas are more sensitive to traffic flow, because of nature of roads or amount of traffic and so will need restrictions.

Cash is not accepted as a method of payment. If people do not have a bank account they will need to pay with a postal order which costs money to raise. It is a corporate policy not to accept cash.

Summary of Actions arising from Assessment

Actions	Responsibility	Timescale
Make sure cultural awareness staff is included in induction training for all new starters	Mark Jefford	Ongoing
Keep view on corporate cash payment policy if other methods become available incorporate into system.	Mark Jefford	Ongoing
When procuring new hand held printers for issuing parking tickets investigate whether they can be used for issuing parking tickets payable as part of post office cash based system.	Mark Jefford	April 2010

Contacts for further information:

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