

Impact Assessment of: Sheltered Warden Competitive Tender
Service/ Directorate: Environment and Neighbourhoods
Date Completed: 11/11/2008
Lead Officer: Debbie Forward

Members of the assessment team:

Name	Organisation	Role on assessment team e.g. service user, manager of service
Rob McCartney	Housing Strategy & Commissioning	Technical expert
Nahim Mehmood-Khan	Supporting People	Technical expert
Ian Hodge	CPU	Procurement external
Paul Densley	Service Improvement Team	Equality lead

Brief description of policy/ service:

Assessing the service specification for the Leeds ALMO warden service tender to identify if necessary equality considerations have been made through out the tendering process.

Brief account of how the impact assessment was carried out:

Desk top exercise involving the members of the assessment team.

Brief description of any adverse affects found:

Sheltered warden service is a standardised service that has historically not responded flexibly to changing service user needs/expectations and the requirements of service users from minority communities.

Summary of Actions arising from Assessment

Actions	Responsibility	Timescale
Undertake mapping exercise to identify location and cluster of all sheltered housing services.	Debbie Forward	End of November 2008
Amend service specification to include requirement to provide accessible information to 'hard to reach' older people	Debbie Forward	End of November 2008
Use tender process to test commitment to modernise service delivery for older people	Debbie Forward	End of November 2008
Use tender process to test commitment to make service more accessible for older people from minority groups	Debbie Forward	End of November 2008
Involvement in discussions around Charging Policy and Fairer Charging Policy	Debbie Forward/Rob McCartney	End of March 2009
Identify tenant representative to be part of tender team	Debbie Forward	End of November 2008

Contacts for further information:

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