

Impact Assessment of: Money Laundering Policy
Service/ Directorate: Audit & Risk – Internal Audit, Resources
Date Completed: 3rd December 2007
Lead Officer: Neil Hunter

Members of the assessment team:

Name	Organisation	Role on assessment team e.g. service user, manager of service
Paul Burns	LCC	HR representative/independent challenge
Joanne Carberry	LCC	Manager within service/Equality rep
Katherine Johnson	LCC	Manager within service
Julie Wraithmell- Giggall	LCC	Manager within service

Brief description of policy/ service:

Raising awareness of LCC employees in respect of compliance with the requirements of Money Laundering Regulations and the Proceeds of Crime Act.

Brief account of how the impact assessment was carried out:

Meeting held to discuss and review the policy and the procedures adopted in developing the policy in order to ensure that where relevant equality and diversity had been appropriately considered and if and where appropriate, an action plan formulated to addresses issues identified.

Brief description of any adverse affects found:

Information and communication

Summary of Actions arising from Assessment

Actions	Responsibility	Timescale
Appropriate awareness and communication campaign and dissemination through Heads of Service, posters, team talk and training package	Neil Hunter	30 April 2008

Contacts for further information:

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Date published on Council Website:

3 November 2008