



Leeds
CITY COUNCIL



Community Equipment and Adaptations Services in Leeds



Jan 2005

Equipment -and advice about equipment- to help people with physical or sensory impairment or who have nursing needs can be obtained from a range of services in Leeds, including local retailers. Equipment can also be purchased by mail order.

This guide is intended to direct users of equipment, carers and staff to the right service and the people who can help them. It is not a comprehensive guide to all items of equipment available – that information is available from the services and staff listed.

A separate guide about equipment for children is available from paediatric nurses and therapists.

Using Equipment

It is important that equipment is used in a safe way and only for its intended purpose, as advised by the assessor who provided it.

Any faults with the equipment should be reported immediately to the service and equipment should not be used until it has been checked.

Returning Equipment

Equipment should not be passed on to another person. Any equipment no longer required should be returned to the service that provided it for cleaning and safety checks. Equipment will have a label on it giving a telephone contact number.

Please note

This is an interim edition of the Community Equipment and Adaptations Services in Leeds Guide. Over the next few months, users of equipment and adaptations and staff who issue equipment will be consulted about what sort of information they think is needed, how it should be presented, and where it should be available. The intention is to produce a new guide in 2007.

Section 1 * page 4

Describes the main services and the types of equipment they have

Section 2 * page 8

Looks at areas of equipment, in alphabetical order, and details which service holds it and which staff need to be involved in the assessment to provide it

Section 3 * page 13

Explains how you can get adaptations to your home and the ways these are funded

Section 4 * page 18

Lists the contact points for staff in Health and Social Service for making referrals for assessment and gives some other useful contacts

Section 5 * page 26

Lists specialist companies which supply equipment to make life easier

Section 6 * page 29

Other useful organisations

Leeds Equipment Store

Barrack Road Leeds ☎2477387 FAX 2477392

The Leeds Equipment Store (LES) is a joint venture between the NHS and Leeds Social Services department.

The Leeds Equipment Store's role is to provide daily living and nursing equipment for people at home. Once the service user has no further use for the equipment it is returned/collected, cleaned and, where possible, re-furnished and then re-used. New equipment is also purchased where necessary.

Equipment from LES is provided via professionals who are connected either with the NHS or Social Services, these are mainly GPs, District Nurses, Physiotherapists and Occupational Therapists.



All equipment which has been issued to a service user must be returned to Leeds Equipment Store and not be re-issued as there is great risk of cross infection.

Wheelchair Services

Seacroft Hospital, York Road, Leeds LS14 6UH ☎ 0113 2063855

The Wheelchair Centre supplies wheelchairs to people with long term mobility problems who are unable or virtually unable to walk indoors or outdoors and need a wheelchair for more than 12 weeks.

This service is funded by the Health Authority and operated by the Leeds Teaching Hospital Trust.

Therapists at the centre carry out assessments following referrals from GPs, consultants or designated assessors, including some hospital and community-based physiotherapists and occupational therapists. The types of wheelchairs provided include attendant controlled and self-propelling models.

Electrically operated wheelchairs may be provided where a disabled person is unable to self-propel indoors, but outdoor-only occupant controlled wheelchairs are not available.

The Centre operate the **Voucher Scheme** for manual wheelchairs. The user can obtain a voucher for the cost of the chair that would normally be provided. The voucher is then used to purchase an approved chair of their choice from an independent retailer.

Leeds Centre for Deaf and Blind People

Centenary House, North Street, Leeds 2

☎ 2438328 voice and minicom. Fax 2433553

This voluntary organisation acts in partnership with Leeds Social Service in providing equipment for daily living to people with hearing impairment. This includes amplified and flashing light doorbells and telephones, vibrating clocks, and loop systems for use within the home to amplify conversation, TV etc.

Advice can also be given on other equipment such as smoke alarms, Text TV's and video caption recorders.

Shireview

Resource Centre for Blind and Partially Sighted People

Headingley Lane Leeds 6 ☎ 2144544 Fax 2144543

Along with a range of services for visually impaired people Shireview has a wide range of equipment on display.

Advice can be given on which equipment can be provided by Social Service or Health as well as information on where to purchase other items.

Shopmobility

92 Merrion Centre, Leeds LS2 8LW ☎ 2460125

Operated by Leeds City Council, Shopmobility provides manual and powered wheelchairs and scooters for use in the City Centre. Equipment is loaned free of charge but needs to be booked in advance. Shopmobility now sells small items of daily living equipment direct to the public. Please ring for more information.

William Merritt Disabled Living Centre and Mobility Service (WMDLC)

St Mary's Hospital, Greenhill Road, Leeds 12 ☎ 3055332

This independent charity provides impartial professional advice and information and assessments for a wide range of equipment to solve practical problems at home. Over 3,000 items from kitchen equipment to wheelchairs and scooters are on permanent display. Equipment can be tried out before it is purchased or an assessment requested from Health or Social Services. Visits are by individual appointment, or by attending an Open Day (please ring above number for details).

WMDLC also assess people for powered wheelchairs and scooters.

The new Mobility Service is able to assess people's driving ability, need for adaptations and equipment for getting in and out of the car.

Beds

Social Services can provide equipment which helps people get in and out of bed independently.

Contact: [Social Services to make a referral, see page 18](#)

Chairs

Equipment can be provided to enable a disabled person to get in and out of their chair safely. This could be a raising unit to make the chair higher or in some circumstances a specialist chair.

Contact: [Social Services to make a referral, see page 18](#)

William Merritt Disabled Living Centre have a wide range of armchairs on display that can be tried out before making a private purchase.

Commodes

Leeds Equipment Store holds commodes in stock which can be provided for short or long term needs at the request of GPs, District Nurses, Occupational Therapists, Physiotherapists or hospital staff. Wheeled commodes can be used with a pan in the same way as an ordinary commode, or wheeled over the toilet. A District Nurse will assess the situation if a chemical

commode is being considered. Male and female urinals are also available.

Contact: Local Health Centre to make a referral, see page 22

Hearing Impairment Equipment

See Section 1, Leeds Centre for Deaf and Blind People.

Contact: Leeds Centre for Deaf And Blind People to request an assessment. See page 6

Hoists

Any moving and handling tasks should be assessed by a District Nurse, Physiotherapist or Occupational Therapist who can recommend the correct equipment and methods. Mobile hoists and other moving and handling equipment are held by Leeds Equipment Store. Staff from all agencies have to work under the Health and Safety at Work Act and use equipment if it is the safest way to move someone.

Contact: the Nurse, Physiotherapist or Occupational Therapist involved. If no one is involved contact the District Nurse. See page 18

Hoists fixed to the ceiling are considered as adaptations and organised by Social Services Occupational Therapy.

Contact: Social Services to make a referral, see page 18

Household

Occupational Therapists in Social Services, Intermediate Care Teams and hospitals can advise on a wide range of equipment to assist with daily living activities. Some items are held in Leeds Equipment Store and can be issued on loan. Other items can be purchased easily from local shops and supermarkets.

William Merritt Disabled Living Centre have a good display of household items and can advise on purchasing, including mail order. See Page 7.

Contact: Social Services to make a referral, see page 18

Toilet

Equipment for toilets, including raised seats, rails to stand round the toilet and over-toilet chairs on wheels, is held in Leeds Equipment Store and provided following assessment by an Occupational Therapist from Health or Social Services.

Contact: Social Services to make a referral, see page 18

Walking sticks, frames and crutches

Equipment to assist with walking is provided following an assessment by a Physiotherapist. GPs can arrange for

provision of a metal adjustable walking stick.

People who have more complex mobility problems should have an assessment by a Physiotherapist, this can be arranged by the GP.

Hospitals have walking equipment to issue to people being discharged.

Contact: your Local Health Centre

Rehabilitation Officers working with people who have visual impairment can issue a white stick to be used as a symbol.

Contact: Social Services to make a referral, see page 18

Visual Impairment Equipment

A range of equipment for visually impaired people, including canes, talking clocks and watches, big button telephones and task lamps are held in Leeds Equipment Store and provided after assessment by a Rehabilitation Officer.

Contact: Social Services to make a referral, see page 18

*Also see **Shireview** Section 1 Page 6*

Wheelchairs

Wheelchairs for long term use (more than 12 weeks) are

supplied through the Wheelchair Centre at Chapel Allerton Hospital (see Page 5).

Contact: Wheelchair Centre through GP or Therapist

Wheelchairs for a short term need (12 weeks or less) are held by Leeds Equipment Store.

Contact: GP, District Nurse, Physiotherapist, Occupational Therapist, or ward staff.

William Merritt Disabled Living Centre has a display of manual and powered wheelchairs, including many not provided by Health.

Shopmobility schemes provide manual and powered wheelchairs for use in shopping areas. Equipment is loaned free of charge but usually needs to be booked in advance.

Leeds City Council operate a **Shopmobility** scheme in Leeds City Centre - ☎ **2460125**

Large out of town shopping centres often have their own scheme

Contact: The National Federation of Shopmobility (NFS) Andover. Hants. ☎ 0845442446

Adaptations to your home

Using equipment can make you more independent and safer at home but you might also need to consider physical changes to the house to make it more suitable. These are called “adaptations”.

Possible adaptations to your home include anything from an additional handrail, to a shower instead of the bath, to provision of facilities on the ground floor.

Small adaptations are provided free of charge. There may be a contribution for larger adaptation schemes for people who are owner occupiers or live in private rented property (See page 15).

Although works are funded differently in Arms length management organisations (ALMOs), Housing Association and private sector housing, the same approach is used when working out with you how your housing can be made more suitable. For example, ways of enabling you to access the upstairs of your house by additional rails or maybe a stair lift, would be investigated before ground floor facilities were considered.

The best starting point, if you think an adaptation will help you, is to ring the Telephone Centre on

 3984702.

Self assessment

Some minor adaptations can be arranged by you calling the Contact Centre directly on ☎ 398 4702, by your ALMO if you are an ALMO tenant, or by Social Services if you not. If you are a tenant in a Housing Association property the recommendation will be made to your landlord. This is called **self assessment** and is used when your **only** need is for a minor adaptation such as an additional handrail or a grab rail by the WC or by the door to you home.

Community Care Assessments

If your needs appear to be more complex a Community Care Assessment will be carried out by staff from the Social Services Department. For people with complex needs this will be done by Occupational Therapy staff who are based in each Social Services area.

For larger adaptations, recommendations for work which is “necessary and appropriate” are made depending on the tenure of your house. For ALMO tenants the recommendation is made to your **ALMO**, if you live in Housing Association property the recommendation will be made to the **landlord**, and if you are an owner occupier or live in private rented accommodation a recommendation will be made to the Neighbourhoods and Housing Department for a **Disabled Facilities Grant**.

If you have been visited before about equipment and adaptations and you have a very straightforward need, Occupational Therapists in Social Services might be able to make the recommendation after talking to you on the telephone rather than coming back to see you again. Both you and the Occupational Therapist would need to feel confident that we have all information we need to make the right recommendation but this can help speed up the process for some people.

Funding Minor Adaptations - costing less than £1,000

Minor adaptations (generally work costing less than £1,000) will be arranged and paid for by your ALMO if you are an ALMO tenant, by your Housing Association or, for people in other tenures, by Social Services. There is no charge for these adaptations, for any tenure, but only adaptations which are essential for your safety can be provided.

Funding Major Adaptations - costing more than £1,000

ALMOs fund adaptations for their tenants. If you live in a Housing Association property you will need to check with your landlord about how they fund adaptations. Disabled people in owner occupied and private rented housing can apply for Disabled facilities Grants. These grants are means

tested by the Neighbourhoods and Housing Department and you may have a contribution to make to the cost of the work.

The decision to provide the adaptations

Your ALMO, landlord or the Neighbourhoods and Housing Department will want to consider whether the adaptations recommended are “**reasonable and practical**” and may want to look at options, including re-housing. Where needed a meeting will be arranged at your home involving the Occupational Therapist, a surveyor and if appropriate the ALMO to decide with you the best way to meet your housing needs.

Carrying out the adaptations

The **Adaptations Agency** in the Neighbourhoods and Housing Department provides a service which deals with the technical planning and the building works. They organise adaptations for most of the ALMOs and by the end of 2005 will be able to provide a service to people who are having adaptations funded by a Disabled Facilities Grant.

If you are receiving services from the NHS

Occupational Therapists who work in hospitals or in primary health care can also make recommendations for adaptations. There is a fast track system for people who

need minor adaptations to allow them to leave hospital. If the NHS Occupational Therapist needs specialist advice they will contact the Occupational Therapist in Social Services.

Work we cannot help with

The Social Services Department is unable to make recommendations for or provide **storage and access for powered wheelchairs and scooters**, or for **pathways and access across communal areas**. ALMOs may be able to assist their tenants with these facilities. ALMOs will also consider tenants adaptation needs when they are carrying out general refurbishment of their properties.

How to contact Social Services

Section 4 Contact Points

- First point of contact for Social Services:
Please call the Contact Centre on 398 4702
- If your call is about Blue Badges (parking/ disability), or bus passes please telephone this number: 398 4700

- If you would prefer to call in to see someone, the 'One Stop Service' offices are marked OSS. They can help with a range of council services and some also have health services in the same building

Aireborough oss	Mon, Tue, Fri 08:30 - 16:00
Micklefield House	
Leeds Road, Rawdon	Wed 08:30 - 15:00
	Thur 08:30 - 16:00

Armley oss
2 Stocks Hill
Armley, Leeds

Mon, Tue 08:30 - 16:00
Wed 08:30 - 15:00
Thur, Fri 08:30 - 16.00

City Centre oss
2 Great George St
LS2 8BA

Mon to Thur 8.30 – 16.30
Fri 9.30 – 16.00

Dewsbury Rd oss
One Stop Centre
190 Dewsbury Rd

Mon, Tue 08:30 - 16:00
Wed 08:30 - 15:00
Thur 08:30 - 17:00
Fri 08:30 - 17:00

Garforth oss
Council Offices
Main Street, Garforth

Mon, Tue, Thur 08:30 - 16:00
Wed 08:30 - 15:00
Fri 08:30 - 17:30

Halton Moor oss
Neville Rd
LS25 1DU

Mon, Tue 8.30 to 4.00
Wed 8.30 to 3.00
Thur 8.30 to 6.00
Fri 8.30 to 5.30

Morley oss
Morley Town Hall

Mon, Tue 08:30 - 16:00
Wed 09:30 - 15:00
Thur 08:30 - 17:00
Fri 08:30 - 17:00

Osmondthorpe oss
81a Wykebeck Mount,
LS9 0JB

Mon, Tue 08:30 - 16:00
Wed 09:30 - 15:00
Thur 08:30 - 18:00
Fri 08:30 - 17:30

Otley oss
8 Boroughgate
Otley

Every day 08:30 - 16:00,
except Wed 08:30 - 15:00

Pudsey oss
Town Hall
Pudsey

Mon, Tue 08:30 - 16:00
Wed 08:30 - 15:00
Thur, Fri 08:30 - 16.00

Rothwell oss
Civic Buildings
Rothwell

Mon, Tue 08:30 - 16:00
Wed 08:30 - 15:00
Thur 08:30 - 17:00
Fri 08:30 - 17:00

North Seacroft oss
One Stop Centre
Irford House
Seacroft Crescent, Leeds

Mon, Tue 8.30 to 16.00
Wed 08.30 -15.00
Thurs 08.30 - 18.00
Fri 08.30 - 17.30

South Seacroft oss
91 – 95 Moresdale lane

Mon, Tue – 08.30 16.00
Wed 08.30 – 15.00
Thur 08.30 – 18.00
Fri 08.30 – 17.30

Wetherby oss
Council Offices Westgate
Wetherby

Mon, Tue, Fri 08:30 - 16:00
Wed 08:30 - 15:00
Thur 08:30 - 18:00

Leeds General Infirmary Social Work Office 'B' Floor
Main Site, Great George St, LS13EX ☎ 392 6851

St James Hospital Social Work Office,
Trust Building, Beckett St, LS9 7TF ☎ 2064391

High Royds Hospital Social Work Office
Menston, Ilkley, Leeds, LS29 6AQ ☎ 01943876151

Emergency Duty Team
(for Social Work emergencies out of hours) ☎ 2409536
Minicom number for all enquiries ☎ 224 3792


Health contacts

- Please contact your GP, or Practice Nurse at their surgery or Health Centre, listed below.
- Alternatively contact NHS Direct 08454647


LEEDS COMMUNITY & MENTAL HEALTH SERVICES TEACHING NHS TRUST

Community Health Centres and Clinics


Armley Clinic

2 Theaker Lane LS12 3NZ
 0113 295 1288


Beeston Clinic

123 Cemetery Road LS11 8LH
 0113 295 3101


Bramley Clinic

255 Town Street LS13 3EJ
 0113 295 1550


Burmantofts Health Centre

Cromwell Mount LS9 7TA
 0113 295 3330










Chapeltown Health Centre

Spencer Place LS7 4BB
 0113 295 3765

East Leeds Clinic

Harehills Lane LS9 6NG
 0113 295 3260

Farsley Clinic	Farfield House, Farfield Avenue, Farsley LS28 7AS ☎ 0113 295 3260
Garforth Clinic	Lidgett Lane Garforth LS25 1LJ ☎ 0113 286 3429
Guiseley Clinic	Oxford Road Guiseley LS20 9AT ☎ 01943 870114
Halton Clinic	2 Primrose Lane LS15 7HR ☎ 0113 295 1888
Gipton Clinic	60 Coldcotes Drive LS9 6QG ☎ 0113 295 3560
Holt Park Health Centre	Holt Rd LS16 7QD ☎ 0113 295 1520
Horsforth Clinic	Church Lane, Horsforth ☎ 0113 295 3300
Hunslet Health Centre	24, Church St LS10 2PT ☎ 0113 277 1811
Kippax Health Centre	Moorgate Drive LS257QT ☎ 0113 287 4427

Kirkstall Health Centre	15 Morris Lane LS5 3DB  0113 295 1160
Leafield Clinic	107-109 King Lane LS17 5  0113 295 1700
Meanwood Health Centre	548 Meanwood Road LS6 4JN  0113 29 51350
Middleton Clinic	Middleton Park Avenue LS10 4HT  0113 2700773
Morley Health Centre	Corporation Street LS27 9NB  2954600
Middleton Clinic	Middleton Park Avenue LS10 4HT  0113 2700773
New Wortley Health Centre	15 Green Lane LS12 1JE  2951933
Otley Clinic	Manor Square LS21 3AY  01943 850182
Pudsey Health Centre	18 Mulberry Street LS28 7XP  0113 257 0711


Rothwell Health Centre

Stone Brig Lane LS26 0UE

 0113 2820520

Seacroft Clinic

The Green, Seacroft Avenue
LS14 6PF

 2951060

Swillington Clinic

Hillcrest Close LS26 8DZ

 0113 2861395

Wetherby Health Centre

67 St. James' Street LS22 6RS

 01937 522 777


Woodhouse Health Centre

Off Woodhouse Street LS6 2NS

 0113 29 51400


Woodsley Road Health Centre

Woodsley Road LS6 1SG

 0113 295 1240

Yeadon Health Centre

17 South View Road, Yeadon

 0113 295 4280

Section 5 Other Suppliers

The following is a list of specialist companies who supply equipment to make life easier. Products are also available at many local chemists and supermarkets.

Special equipment can be expensive, so you need to make sure that it is right for you. William Merritt Disabled Living Centre can provide advice and assessment before you buy. See page 7

Mail order companies allow you to choose products in your own home. However, you need to make sure that you will be able to get a refund if the equipment is unsuitable.

Inclusion in this list does not indicate recommendation or approval by Leeds City Council.

Bettaware UK LTD

Stanley House, Park Lane, Castle Vale,
Birmingham B35 6LJ

☎ 08451211010


Crispin

29 Queen Street, Morley

☎ 01132536399 or call in


Shopmobility

92 Merrion Centre, Leeds, LS2 8LW

 01132460125


Lakeland Ltd

Alexandra Buildings, Windermere LA23 1BQ

 01539488100 for catalogue

Millercare

Paddock Mill Centre Ltd, Oswaldtwistle, Lancashire BB5 0EP

 08006526590 for catalogue


Kettley's Furniture Centre

35/39 Ivegate, Yeadon, Leeds LS19 7RE

 01132503716 for catalogue or to arrange a visit

Rosscare Centres

White Rose Shopping Centre, Dewsbury Road, Leeds, LS11 8LU

 01132773636 or call in


Yorkshire Care Equipment

6 Over Lane, Rawdon, Leeds


 01132503250 for catalogue or call in

Equipment for blind and partially-sighted people


RNIB Customer Services

 08457669999

Cobalt Systems Ltd

 01493700172

SW Retail Ltd

 01142211663

Gas / Electricity

British Gas has a range of special controls and adaptors which make it easier to use appliances. The controls are free.

 08456001935 or text phone 08456008500

Npower

 0845906050

The Winter Warmth Advice Line from Keep Warm, Keep Well also offers advice. Call **0800 085 7000** Mon-Fri 8am-8pm for help and a free booklet

Red Cross in West Yorkshire

Operations Director Ian Temple

Beech House

333 Leeds Road

Idle

Bradford

BD10 9AB

 01274 620 999

Available Services:

Emergency Response

Fire Victim Support

Refugee Orientation Project

Medical Loan

Shops

Transport and Escort

Skin Camouflage


Therapeutic Care

International Tracing & Message Services

Motor Neurone Disease Association

Sue Smith is Regional Care Adviser for

NORTH EAST & CENTRAL YORKSHIRE

 0113 267 2389

Leeds, Harrogate, Wakefield, Dewsbury.

The Regional Care Adviser has detailed knowledge of the care and management of Motor Neurone Disease. Working very closely with local statutory services and community care providers they are able to provide support and advice to people with Motor Neurone Disease and their families.

Useful Directories

'Social Care and Health Services' (mini directory)

To be published Spring 2006.

'Information for families and Kids'

Directory about children's services

Available from One Stop Services, some Health Centres and Libraries or from Merrion House at the Merrion Centre



01132478924

Retailers List available from William Merritt Disabled Living Centre ☎ 3055332

Or look in Yellow Pages under Disabled, Equipment

This Booklet is also available in large print and on audio tape. Information can be translated into other languages.

If you know someone who needs this, please telephone 0113 247 8730.