

Dispensations

Guidance note for dispensations

Where dispensations may be allowed:

Location	Circumstances
Yellow lines	<ul style="list-style-type: none"> • Where it is wholly essential that the vehicle can only park in that location for the purpose of the work to be undertaken. • Where there are no other restrictions in place. e.g. a loading ban. • Where a vehicle parked will not cause an immediate obstruction or interfere with traffic flow.
Residents permit zones	<ul style="list-style-type: none"> • Where multiple visitors are required to park and permission is required to park when visiting a resident if a Visitors permit is unavailable. (This does not apply to Tradesmen, please see Tradesman's Permitted Scheme).
Pedestrianised zones	<ul style="list-style-type: none"> • Emergency work only and • Where the Police/Highways have already given permission to enter the zone during the restricted hours and/or a licence has been purchased from Highways Services (skips, scaffolding etc).

Where dispensations are not allowed:

Location	Reason
Anywhere on the city centre loop road	<ul style="list-style-type: none"> • Free flow of traffic must be maintained. • Loading/unloading restrictions in place
Yellow lines - where a loading/unloading restriction is in place	<ul style="list-style-type: none"> • The loading/unloading restriction is there for a reason, to allow free flow of traffic and prevent obstructions.
Loading bays	<ul style="list-style-type: none"> • For longer than the maximum time allowed for loading/unloading i.e. 20 minutes.
Bus stops	<ul style="list-style-type: none"> • These must be kept clear at all times, only buses may stop.
Car club bays	<ul style="list-style-type: none"> • These are for use by designated car club vehicles only.
Taxi ranks	<ul style="list-style-type: none"> • These must be kept clear for taxi parking only.

APPLYING FOR A DISPENSATION

Applications for a dispensation should be made giving at least 24 hours notice. To apply please select the form opposite, complete and follow the instructions at the bottom of the form.

If you have any queries or are unable to download the form, please contact parking services on the number below or e-mail:

Telephone – 0113 395 2023

E-Mail – parkingservices@leeds.gov.uk