

# Parking dispensation request form



## 1. Your Details

Company Name (if applicable)

Your Name

Postal Address (please include post code)

E-Mail Address

Daytime Phone Number

Mobile Number

Fax Number

## 2. For what purpose do you require the dispensation?

\* Only vehicles that are essential for the works being carried out will qualify for a dispensation. This does not include site cabins, tool storage etc.

Please specify why the dispensation is essential to the works being carried out

Please provide the exact location of the yellow lines or pedestrian precinct, giving as much detail as possible

Please provide the dates that you would like the dispensation to apply

Start Time

End Time

Please provide the registration number, make and colour of the vehicle that requires this dispensation

## 3. Send us this form

Once you have completed this form, please check through it and send it to us. You can e-mail the form to us at [parkingservices@leeds.gov.uk](mailto:parkingservices@leeds.gov.uk) putting 'dispensation' in the subject box or fax it to 0113 395 2024. If you require any further information please contact us on 0113 395 2023